

THE LAKESIDE ASSOCIATION

EXECUTIVE SESSION POLICY

To Enter an Executive Session:

1. The Board Chair or designee makes a motion in the meeting:

**“I would like to make a motion to move into executive session for the purpose of _____.
(Select all appropriate subjects from the list below.)**

—and—

2. A majority of a quorum of the Board by voice vote, or if voice vote is not obvious or is requested by any member, by roll call.

The motion and vote shall state which one or more of the approved matters will be considered during the executive session.

Permissible subjects for an executive session include

1. Personnel matters
2. Matters involving individual and prospective members of the Board of the Lakeside Association or the Lakeside Foundation.
3. Legal/risk management/insurance matters
4. Real estate matters
5. Conferences with legal counsel
6. Discussion of security measures and emergency response protocols, disclosure of which could reasonably be expected to jeopardize the security of The Lakeside Association.
7. Any other item deemed appropriate or necessary by the Chair or a majority of the Board.

To End an Executive Session

The Board takes any necessary vote before exiting executive session.

The Chair entertains a motion to exit executive session. The secretary then records a voice vote or if necessary a roll call vote.

After exiting executive session, the Chair will summarize for the record, any action taken.